

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF COMMERCIAL TAXES
14, BELIAGHATA ROAD, KOLKATA – 700 015

No. 63.....

NOTICE

Date 13 FEB 2015

Sealed Quotations are invited by the Commissioner, Commercial Taxes from the interested reputed Income Tax Professionals for preparation & online submission of e-TDS Quarterly returns and generation of Annual Form No-16 & Quarterly Form No-16A of G.A. Cell(H.Q.) & Accounts Section (H.Q.) under The Directorate of Commercial Taxes, West Bengal:-

SL.NO	Description of Service required	Rate per Head
01.	Annual preparation/generation of Form No-16 for the financial year 2014-15	Rate per head
02.	Quarterly preparation/generation of Form No.16A for 4(four) Quarters (for the Financial year 2015-16 onwards)	Rate per head per Quarter
03.	Quarterly e-TDS Return Preparation and online submission to NSDL server for F.Y. 2015-16 onwards and submission of Hard copy of return in Excell form & CD.	Rate per head per quarter (except TINFC Charges which will be actual).

Terms and conditions:-

1. Agency will be liable regarding authenticity of Data.
2. The authority reserves the right to terminate the contract any time without showing the reason thereof.
3. No charges for submission of revised Return be paid if the mistake arises from preparer's end.

Sealed Quotation should be furnished on or before 10-03-2015 within 2p.m. to Sri Prasanta Bandyopadhyay, Accountant, H.Q. (G.A. Cell 1st Building, 4th Floor, Room No- 415) and the quotations will be opened at 3p.m. of the same day in presence of Sri Narayan Ray Chaudhuri, Addl.CCT and Sri Tapas Kr. Banerjee, Sr.JCCT(Accounts).

No application shall be entertained after the prescribed date.

By order

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**Additional Commissioner,
Commercial Taxes, West Bengal**

Memo No. 2126 C.T./GACCT

Dated 13 FEB 2015

Copy forwarded for information to the Addl.CCT, I.S.D. for uploading this notice in the Directorate website.

Chandhu 13.02.15
Addl. Commissioner, Commercial Taxes, W.B.